

Dear Sir/Madam

Enclosed herewith proforma for Flying Squad Officer duties during December Semester Examinations 2019 at various centres in Chandigarh and Punjab.

You are requested to please send your consent in the proforma, so that the duty can be assigned accordingly.

Your cooperation in this regard is solicited.

Regards

Dr. Parvinder Singh

Controller of Examinations

## PANJAB UNIVERSITY, CHANDIGARH

From  The Controller of Examinations, Panjab University, Chandigarh.	To  The Chairpersons, of Teaching Deptts., P.U. Chandigarh
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No. 16841-16941/C

Dated 19.11.2019

Dear Sir/Madam,

The University Semester Examinations are being conducted w.e.f. 2<sup>nd</sup> Dec 2019. In order to ensure the conduct of these examinations in a fair and efficient manner and also to instill confidence among the examining staff, we would be in need of the services of University Professors, Associate and Assistant Professors to take up the assignments as Observers/Centre Inspectors/Members of Flying Squads etc. at various examination Centres located in the Districts of Ludhiana, Ferozepur, Hoshiarpur, Moga, Muktsar etc apart from local duties at Chandigarh Centres.

I shall be grateful if you kindly recommend the names and other particulars of the faculty members of your Department/Regional Centre i.e. Professors, Associate and Assistant Professors, having 13 years service in case of Ph.D, 15 years service in case of M.Phil and 16 years service in case of M.A/M.Sc., on attached proforma, fulfilling the above conditions and will be willing/available for the said assignment. These faculty members would be assigned the above duty during the Dec Semester, Examinations 2019.

Payment of TA/DA and Inspection fee will be made as per University rules (TA/DA rules given on the backside of TA Bill).

It is, therefore, requested to recommend the names of those teachers who are fulfilling the above conditions and will be willing and available for the said assignment through the attached proforma or through website [www.examiners.puchd.ac.in](http://www.examiners.puchd.ac.in) at the earliest.

Your cooperation in the matter is keenly solicited.

Thanking you,

Yours sincerely,

**Sd/-**

Controller of Examinations

**PANJAB UNIVERSITY CHANDIGARH**

List of Professors, Associate and Assistant Professors \* from the University Teaching Departments and Colleges affiliated to the Panjab University, Chandigarh for their appointment as Member/s of Flying Squad/Centre Inspector.

December 2019

Name of the Department/College : \_\_\_\_\_

S. No.	Name of the teacher with Designation	Teaching Experience as	Previous Experience as	Residential Address with E-mail ID	5 Stations of choice	Telephone	
						(Office) with city code	(Mobile) & (Res.) Ph. With city code
1.							

\* Experience : 16 years in case of MA/MSC  
15 years in case of M.Phil  
13 years in case of Ph.D

\*Kindly see overleaf the provisional list of places of Examination Centers.

Signature of the Chairman/Principal  
(With office seal)

For Panjab University, Chandigarh office use

Dealing official