

**PANJAB UNIVERSITY, CHANDIGARH**

**From:**  
The Controller of Examinations,  
Panjab University,  
Chandigarh - 160014

**To,**  
All the Principal, Chairperson/Director  
of the colleges/departments/institutes  
affiliated to Panjab University,  
Chandigarh.

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**No.2332-2531 /C**

**Dated: 13.02.2021**

**Subject:** Payment for downloading and Printing of Answer Sheets for the conduct of odd semester examination (online), February, 2021.

**Sir/Madam**

It is to informed that the University authorities have approved Rs. 25/- for downloading and Printing of answer sheets for the conduct of above examinations. The payment of downloading and Printing will be made on the submission of the bill by the college/ Deptt./ Instt. at the enclosed proforma after the termination of Examination.

**Encl. as above**

Yours faithfully



Asstt Registrar (Conduct)  
for Controller of Examinations

**PAYMENT PROFORMA**

**Proforma-A**

**Payment for downloading of Answer Books for the conduct of online odd Semester examinations,  
February, 2021**

Name of the College/Deptt./Instt.: \_\_\_\_\_

Sr. No.	Date of Exam.	Class UG/PG/ Others	Subject/Paper Code	Total answer sheet download	Amount payable (@25/- per Answer Sheet )
		(Attach details on separate sheets)			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
<b><u>GRAND TOTAL</u></b>					

\_\_\_\_\_  
Signature of the  
Chief Co-ordinator/Principal/Chairperson/Director

\_\_\_\_\_  
Signature of Nodal officer (Coordinator)  
Mobile No. \_\_\_\_\_

**(Seal of College/Department/Instt.)**

Mobile No. \_\_\_\_\_

Official Bank A/C No. \_\_\_\_\_

IFSC Code : \_\_\_\_\_

(Please use extra sheets if required)

**Panjab University, Chandigarh (for Office use)**

Total payment verified Rs. \_\_\_\_\_

Dealing official

OSC

ARC

**Checked and passed**

**ACCOUNTS BRANCH**  
Passed for Payment Rs. \_\_\_\_\_  
Rupees(In words) \_\_\_\_\_

Clerk Sr. Asstt. OSA

**AUDIT DEPARTMENT**  
Pre- audited & Passed for  
Payment Rs. \_\_\_\_\_  
Rupees(In words) \_\_\_\_\_

Auditor S.O./A.C.L.A.

**PAY ORDER VERIFIED**

Clerk Asstt.

Code No. \_\_\_\_\_

B/H."Conduct of Exams"

