

**OFFICE OF THE CONTROLLER OF EXAMINATIONS  
PANJAB UNIVERSITY, CHANDIGARH**

In view of the Curfew / Lockdown imposed in some cities of Punjab due to COVID-19, the students appearing in the Online Examinations of B.Ed 1st Semester w.e.f. 11th May 2021 and Clash / Medical Cases of UG / PG Courses 1st Semester w.e.f. 12th May, 2021 are hereby informed that:

- 1) The College Students of B.Ed 1st Semester will Email the a Single PDF (soft copy) of the answer sheet to their colleges. No student should visit the college premises for submitting the hard copy of the answer sheet. The submission of the soft copy of the answer sheet should strictly be done within 90 minutes of the completion of the exam. It is mandatory for the students to Email the PDF of their answer sheet to their Email ID also and this should also be done within 90 minutes of the completion of the exam. However, the students must retain the hard copy of the answer sheet till the result is declared. The College students will not upload their answer sheet on the University Portal.
- 2) The USOL / Private / Re-Appear students are required to upload the Single PDF of their answer sheet on the University Portal i.e. [online.puexam.in](http://online.puexam.in) within 90 minutes of the completion of the exam. It is mandatory for the students to Email the PDF of their answer sheet to their own Email ID also and this should also be done within 90 minutes of the completion of the exam. The hard copy of the answer sheet is also required to be sent to the University. However considering curfew curbs and health advisories, if speed post within stipulated time as per previous instructions is not possible, flexibility is provided to the candidate to post it at a later stage. The students will seal the answer sheet in an envelope immediately after exam and retain this with themselves till the exams are concluded. The students can post all of his / her answer sheets to the University after completion of scheduled examinations. However, at places where the administration allows the people to go to the post office, the students can post the answer sheet on the same day of examination itself. In case any alteration is found in the Uploaded PDF of the answer sheet and the Hard Copy of the answer sheet, both answer sheets will be rejected and the result will be withheld. For this, the students are required to accept the undertaking while uploading the answer sheet on the University Portal.
- 3) The College students appearing in the Clash / Medical Case online examinations of UG / PG 1<sup>st</sup> Semester should follow Point No. 1 and the USOL / Private / Re-Appear students should follow Point No. 2.
- 4) Other instructions w.r.t. the pattern of question paper, timing and instructions for attempting the question paper, Number of pages to be used by the students etc. already notified through letter no. 12558/CE, Dated 29.01.2021 and 13049/CE, Dated 13.02.2021 remains unchanged. Both of these letters are available on the University website, [online.puexam.in](http://online.puexam.in)

**Sd/-  
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